

INFORMATION SHEET FOR THE RECOGNITION OF PREVIOUS EXPERIENCE (ROPE) FOR SITE TRAFFIC MANAGEMENT SUPERVISORS (STMS) – L2/L3 ROADS

Background

Regularly practising L2 & L3 STMS may apply to have their previous experience recognised. Applications must be received on the attached ROPE form.

Purpose

Allow renewal of the L2/3 STMS qualification without doing a Practical Assessment

- NZTA finance this
- No direct cost to applicants
- Saves significant time and costs for industry and clients

Process

- Applicants book onto L2/3 STMS NP refresher workshop with trainer
- Applicants submit ROPE application at same time to NZTA via John Boyson Consulting Services Ltd
- It is considered
- Decision is made
- NZTA advises result

Eligibility

Applicants must:

- already hold a L2/3 STMS qualification that has not expired more than 9 months prior to the workshop.
- not have incurred a NNC that:
- has been notified to NZTA national office and
- is less than 12 months old based on the workshop date

Requirements

Applicants must be able to demonstrate regular performance as an L2/3 STMS by showing at least six L2/3 worksites on which they were:

- The named STMS according to RCA records.
- Currently qualified as an L2/3 STMS.
- On different dates.
- On L2/3 roads.

Points to note

The 6 worksites may be the same work site operating on different dates.

They can be any form of closure both mobile and static as long as they involve the use of the TMA and where relevant, AWWMS equipment.

Please, no overlapping dates on worksites: the application will be declined.

They must be whilst the applicant was qualified. Again the automatic decision will be the ROPE being declined

Hints & tips

9 months before renewal is due:

- Start a record of 6 L2/3 closures
- Make the application a least a month before the refresher workshop. (it will be considered on receipt: it can take up to one month to consider)

Referral process

Once an application is received it will be checked for integrity of the information supplied.

If typographical issues or missing information are identified it will be returned for amendment.

If any previously detailed transgressions are found the ROPE will be declined (after verifying with the affected RCA).

If it appears to be satisfactory it:

- will be referred to nominated RCAs for comment and
- the applicant will be advised that it has been accepted for consideration.

Feedback

- RCA referees are given one month to make comment.
- If the feedback is all satisfactory the application will be accepted.
- If no feedback is received after one month the application will be accepted.
- If any feedback is negative the matter will be discussed with the referee. A decision will then be made on whether to decline the application.
- On occasion, the applicant will be notified and provided with the opportunity to comment before a decision is made.
- N.B., under the Privacy Act, identification of referees without their consent is illegal. Applicants should avoid seeking to contact the referees on ROPE applications as this will potentially compromise the integrity of the application and possibly lead to it being declined.
- All correspondence on applications must be through NZTA via John Boyson or as detailed below, Stuart Fraser.

Non Conformance Notice

Where an NNC has been referred to NZTA National Office it will be considered as part of the application process as follows:

After previous qualification date but less than 12 months prior to NP refresher workshop date:

- ROPE application will not be considered. Any received will be automatically declined.

After previous qualification date but more than 12 months prior to NP refresher workshop date:

- ROPE application will be considered. However NNC will be considered in conjunction with this and issuer will be included in referral process.
- Prior to previous qualification date
- ROPE application will be considered. NNC will be ignored.

Qualification Status while application is under consideration

Previous current qualifications remain valid until they expire

Submission of a ROPE application confers no right for applicants continuing to practice after this.

The L2/3 STMS qualification is deemed to be renewed once a recommendation is made to NZTA.

Appeal process

Applicants are able to appeal decisions directly to NZTA National Office via Stuart Fraser.

There is no requirement to communicate this to John Boyson. Stuart's decision is then final.